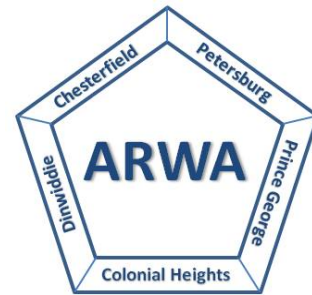


Appomattox  
River  
Water  
Authority



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21300 Chesdin Rd. - S. Chesterfield, VA 23803 - Phone (804) 590-1145 - Fax (804) 590-9285

**ADVERTISEMENT FOR BIDS  
APPOMATTOX RIVER WATER AUTHORITY**

BID INVITATION NO: 19-0207

DATE: January 21, 2019

Sealed Bids, subject to the general conditions and specifications attached, will be received at the Appomattox River Water Authority, 21300 Chesdin Road, S. Chesterfield, VA 23803 until, but no later than 2:00 PM, Thursday, February 7, 2019 for the following item:

**2019 Chemicals – HCl Rebid**

For your bid to be considered, please complete the Invitation For Bid and signature page of each item on which you are submitting and return the bid and signature pages to the Authority.

Any bids received after the announced date and time above, whether by mail or otherwise, will be returned unopened.

The contract will run for a period of Twelve (12) months beginning February 11, 2019 through January 31, 2020.

The right is reserved to reject any or all bids submitted where it appears it will be in the best interest of the Authority.

The quoted price will be F.O.B. The delivery location for this product will be 21300 Chesdin Rd., S. Chesterfield, VA 23803.

Bid documents are available by contacting the Authority at (804) 590-1145 or (804) 861-0111 to request a copy.

James C. Gordon

Assistant Executive Director

APPOMATTOX RIVER WATER AUTHORITY / SOUTH CENTRAL WASTEWATER AUTHORITY

**APPOMATTOX RIVER WATER AUTHORITY**

21300 CHESDIN ROAD

S. CHESTERFIELD, VIRGINIA 23803

PHONE: (804) 590-1145

2019 CHEMICAL BID - HCl Rebid

DUE: 2:00 P.M. February 7, 2019

PRODUCT: DESCRIPTION & SPECIFICATION	Delivery Location & Estimated Use/Year	Minimum Order	2019 Bid Price  (per ton)	NSF or UL certified? Yes or No	Exception - If any please state
<b>1 HYDROCHLORIC ACID- LIQUID- 15% Strength</b>	<b>ARWA</b>				
ANSI/NSF 60 CERTIFIED FOR USE AS A DRINKING WATER ADDITIVI	275 Wet Tons	<b>22 Tons</b>			
<b>Alt 1 HYDROCHLORIC ACID- LIQUID- 30-33% Strength</b>	<b>ARWA</b>				
ANSI/NSF 60 CERTIFIED FOR USE AS A DRINKING WATER ADDITIVI	150 Wet Tons	<b>22 Tons</b>			

**NOTES / INSTRUCTIONS FOR BIDDERS:**

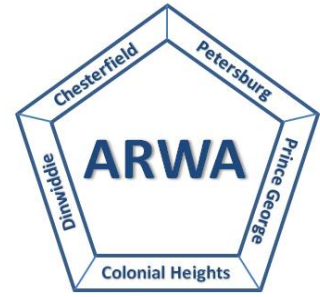
- 1 All bids are for chemicals ordered on or after February 11, 2019 and through January 31, 2020.
- 2 **All prices are firm for one year unless otherwise stated at the time of bid.**
- 3 NSF, UL or similar certification is required (unless otherwise noted). Bidder must state this in the column provided. A copy of the Certification must be sent after notification of award & prior to any ordering.
- 4 Safety data sheets are required of the successful bidder immediately upon receipt of bid award and must be received prior to any order being placed.
- 5 For safety/security the Authority will not accept loads without knowledge of the driver & supplier of the chemical. Suppliers will be responsible for furnishing the Authority the appropriate driver information prior to delivery. If the information is not on hand, the load may be rejected.
- 6 The Authority will not accept loads after business hours (8am to 4 pm, Monday- Friday) without advanced request and agreement.
- 7 Payment will be made within 30 days of receipt of invoice. If the successful bidder chooses to participate in our electronic payment program, and offers a discount for early payment, then payment will be made within 15 days of receipt of invoice. Indicate on the Proposal the discount offered for this payment schedule. Discounts will be used to determine the low bidder in the event of a tie.
- 8 Suppliers shall comply with all requirements of this contract for the period stated above or shall fully reimburse and repay the Authority all expenses which the Authority may incur in making good any such default including, but not limited to, re-bidding the contract, machine down-time, removal of product, and cleaning of equipment.
- 9 ARWA delivery location; successful bidder agrees to provide full truckloads of chemical to Appomattox River Water Authority, 21300 Chesdin Road, S. Chesterfield, VA 23803 at this price.
- 10 Orders will be placed on an as needed basis. Delivery will be required within 96 hours (4 working days) of verbal notice. All deliveries must meet the needs of the Authority.

COMPANY NAME: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_

DATE: \_\_\_\_\_ PHONE NO.: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_



## GENERAL TERMS AND CONDITIONS

**PLEASE READ TERMS AND CONDITIONS CAREFULLY BEFORE SUBMITTING BID.**

### BIDDING PROCEDURES:

- a. Each bid form must be completed to clearly show the chemicals for which bids are being submitted. Failure to do so may result in bids not being considered.
- a. All bids submitted shall have included in the price the cost of any business or professional licenses, permits or fees required by the Authority or the Commonwealth of Virginia.
- b. All bids must be signed in order to be considered. If the bidder is a firm or corporation, the bidder must show title of the individual executing the bid.
- c. Envelopes containing bids will be sealed and marked in the lower left hand corner with the invitation number, the item description and date and hour of opening of the bid. Failure to do so may be cause for rejection.
- d. All forms, blanks and questions must be completed. Failure to do so may be cause for rejection.
- e. Bidder shall not add any conditions or qualifying statements to this bid otherwise the bid may be declared as non-responsive to the Advertisement for Bids.
- f. In submitting this bid, it is understood that the right is reserved by the Authority to reject any and all bids. Bids may not be withdrawn for a period of sixty (60) days from the opening thereof.

**SPECIFICATION AND/OR DESCRIPTION ON FILE:** All bids will be for furnishing chemicals according to the applicable specification documents prescribed by the Authority. The specifications and/or description of the chemicals will be on file in the Administration Office of the Authority during normal office hours (8:00 a.m. – 4:30 p.m.) Monday through Friday (excluding Holidays) until the closing date, and are available to prospective bidders.

**SPECIFICATIONS:** Any deviation from specifications indicated herein must be clearly pointed out, otherwise it will be considered that items offered are in strict compliance with specification and successful bidders will be responsible. **ANY DEVIATION MUST BE EXPLAINED IN DETAIL ON AN ATTACHED SHEET.**

**DIRECT TAXES:** All bids will be submitted exclusive of direct Federal, State and Local taxes. However, if the bidder believes that certain taxes are properly payable by the Authority, he may list such taxes separately in each case directly below the respective item bid price.

**SALES TAXES:** The Authority is exempt from payment of State sales and use taxes on all tangible personal property purchased or leased for its use or consumption. A certificate of exemption will be furnished upon request.

**AWARDS:** The Authority reserves the right to award bids on an individual item or on a total bid basis

which is advantageous to the Authority. In case of error in extension of prices on the bid, the unit price shall govern in the calculation of the bid.

**BONDS AND INSURANCE:** The chemical supplier shall secure and maintain in force, at his/her own expense all required forms of insurance to insure the completion of the work under contract to the satisfaction of the Authority and without damage to, or claims against the Authority. The chemical supplier shall provide satisfactory evidence of bonds and insurance on behalf of the subcontractors, before entering into an agreement to sublet any part of the work to be done under this contract.

**BIDDER'S WARRANTIES:**

- a. By bidding in response to this invitation the bidder represents that should the bid be accepted, the resulting chemical supply awarded would not violate any of the provisions of the Code of Virginia or the Authority.
  
- g. The bidder represents as an integral and essential part of his bid or proposal:
  - (1) That he has not participated in nor is he obligated or otherwise bound by any agreement or other understanding with any person, firm or corporation with respect to the allocation of the business afforded by or resulting from acceptance of his bid or proposal.
  - (2) That his/her bid is or intended to be competitive and free from any collusion with any person, firm or corporation.
  - (3) That he/she is not a party to nor has he participated in nor he/she obligated or otherwise bound by agreement, arrangement or other understanding with any person, firm or corporation relating to the exchange of information concerning bids, prices, terms or conditions upon which the contract resulting from the acceptance of his/her bid proposal is to be performed. The bidder agrees that if such warranty is in any respect breached, he/she will pay to the Authority the full price agreed by the Authority to be paid for the supplies, materials, equipment or services to be furnished under his bid or proposal.

**BRAND NAME:** Where brand name or trade name appears in the specifications, it is understood that the brand or trade name referred to or its approved equal, shall be furnished. If, however, the bidder proposed similar but not identical items, the bidder shall furnish full particulars. If no mention is made of any exception, it is assumed that he/she is bidding on the article mentioned and not an approved equal, and he/she will be required to deliver the exact article specified.

**EMPLOYEE DISCRIMINATION:** By submission of bid, the bidder certifies total compliance with Title VI and Title VII of the Civil Rights Act of 1964, as amended, and all regulations promulgated there under. To wit; during the performance of this or any such contract, the contractor agrees as follows:

- h. The chemical supplier will not discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin, except where religion, sex, or national origin is a bona fide occupational qualification reasonable and necessary to the normal operation of the contractor. The contractor agrees to post in a conspicuous place, available to employee and applicant for employment notices setting forth the provisions of this non-discrimination clause;
- i. The chemical supplier, in all solicitation or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal opportunity employer.
- j. Notices, advertisements and solicitations placed in accordance with Federal Law, rules or

- regulations shall be deemed sufficient;
- k. The chemical supplier will include that provision of the foregoing paragraphs a, b, and c in every sub-contract or purchase order of over \$15,000 so that the provision will be binding upon each sub-contractor or vendor.

**COLLUSIVE BIDDING:** By my signature on the face of the bid, I certify that this bid is made without prior understanding, agreement or connection with any operation, form or person submitting a bid for the same materials, supplies or equipment and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of the Virginia Government Frauds Acts and Federal Law and can result in fines, prison sentences and civil damages awards. I agree to abide by all conditions of this bid for the bidder.

**PAYMENT:** It is understood and agreed between the parties to any agreement resulting from this bid invitation that the Authority shall not be obligated to purchase or pay for commodities, supplies, equipment or service covered by this agreement unless and until they are ordered, delivered or performed. The Authority's standard payment terms are 30 days net from receipt of invoice. The Authority may pay invoices by electronic transfer within 15 days of receipt of invoice. Vendors who offer discounts for early payment by electronic fund transfer should note those terms on the bid

**NOTICE OF AWARD:** The successful bidder will receive a Purchase Order. In accordance with Virginia Law, notice of award will be posted on the bulletin board, in the Administration Building of the Authority. Request for bid results must be made in writing and a self-addressed stamped envelope is required. The Authority reserves the right to award in part or in whole or reject any or all bids.

**INFORMALITIES:** The Authority reserves the right to waive any informality in bids.

**DEFAULT:** In case of the successful bidders default, or he fails to deliver the supplies or services ordered by the time specified the Authority after due notice (verbal or in writing), may procure them from other sources and hold him responsible for any excess cost incurred thereby.

**INTERPRETATION OF SPECIFICATION:** If any person contemplating the submission of a bid on this invitation is in doubt as to the true meaning of any part of the plans, specifications or other documents, contact should be made with the Assistant Executive Director for the interpretation thereof.

**RIGHT TO REJECT:** Right is reserved to reject any or all bids or to award it in the best interest of the Authority.

**ADDRESS BID QUOTATION AS FOLLOWS:**

**BID INVITATION: # 19-0207**

**BID DESCRIPTION: 2019 Chemicals – HCI Rebid**

**EXECUTIVE DIRECTOR  
APPOMATTOX RIVER WATER AUTHORITY  
21300 CHESDIN ROAD  
SOUTH CHESTERFIELD, VA 23803**